

Student's name _____ Professor _____
Phone _____ Phone _____
Email _____ Email _____



FIELD EXPERIENCE LEARNING AGREEMENT FORM

(To be completed jointly by student and school supervisor)

Dear Prospective Field Experience Partner,

Students enrolling in Houston Community College courses **EDUC 1301, EDUC 1325, EDUC 2301, TECA 1303, TECA 1311, and TECA 1318** are required to document a minimum of 16 hours of initial field experience. Please be advised that the initial field experience program is distinct from student teaching. The students enrolled in these courses have little or no previous coursework in the field of education. They are not yet prepared to assume actual teaching responsibilities. They are however, expected to observe, assist, and participate in as many school related activities as possible. In addition, they are to maintain high levels of professional behavior, adhere to established dress codes, and follow all established school schedules and policies.

Please indicate your willingness to serve as a host field experience or visitation site by completing the following information. The student making the request for your site will return the form to his/her assigned instructor.

School Name _____
School Address _____
Telephone _____
Building Administrator _____ Title _____

Describe the field experience, including expectations, requirements, and responsibilities

Days and hours _____ Total number of hours _____
Student will begin _____ Student will end _____

The student expects to gain the following kinds of learning from this experience

The school agrees to provide the school with the following resources:

_____ Cooperating teacher _____ Critique of student's work _____ Other (please specify) _____

I agree to, and will uphold, the terms of this placement.

Student's Signature _____ **Date** _____

Cooperating Teacher's Signature _____ **Date** _____

Building Administrator Signature _____ **Date** _____