

Syllabus

Cosmetology

Course Description

CSME 1405 FUNDAMENTALS OF COSMETOLOGY

2 Lecture, 8 Lab (160 contact hours)

Course Description:

This course is an introduction to the basic fundamentals of cosmetology. Topics include service preparation, manicure, facial, chemical services, shampoo, hair cutting, wet styling, comb out and salon management. This course is a combination of 2 lecture and 8 lab hours (160 contact). The student will be awarded four semester hours upon successful completion of the course.

Course Focus:

The focus of this class is to introduce the student to the basic skills in brushing, hair and scalp analysis, shampooing and conditioning treatments, basic manicuring, facials, hair sculpting, hair design, perm design and a brief introduction to cosmetology salon management.

Prerequisites

Must meet the Texas Cosmetology Commission and HCCS requirements for admission.

Proof of a high school diploma or GED

Must be at least 17 years of age.

Co-Requisites:

CSME 1291, CSME 1401 & CSME 2343

Course Goals (includes competencies, incorporation of SCANS, etc.)

Course Competencies:

This course is designed to assist the student in obtaining the following competencies:

- A. Prepare patrons for various cosmetic services. (SCANS)
 1. Drape patron for wet hair services, shampoo, and scalp treatments.
 2. Drape patron for dry hair services, brushing etc.
 3. Drape patron for comb out services.
- B. Analyze various scalp and hair condition
 1. Identify various scalp and hair problems.
 2. Select and apply the correct hair and scalp treatment for specific patron. (SCANS)
- C. Shampoo and rinse the hair.
 1. Identify and describe the various types and chemistry of shampoo.
 2. Select and apply shampoo for specific patron.
 3. Perform appropriate scalp manipulations while giving a shampoo.
 4. Apply specialized reconditioning, medicated cream and color rinses.
 5. Know the theory and procedures for scientific brushing and scalp
 6. Manipulations and hair and scalp treatments.

- D. Exhibit the ability to complete four basic braiding techniques.
- E. Exhibit the ability to section, block and wrap hair for permanent waving using a solid form design.
 - 1. Understand and properly utilize the chemicals, procedures, and processes associated with permanent waving
 - 2. Execute hair sculpture designs using solid form.
- F. Exhibit the ability to design hair styles using the principles of hair design. (SCANS)
- G. Exhibit the ability to execute a manicure service using all safety and sanitation precautions.

Performance Objectives:

- A. Given the demonstration by the instructor and guidelines for preparing patrons for various cosmetic services, the student will drape a model or manikin for chemical, wet and dry cosmetic services, shampoo and apply scalp treatments in compliance with course competencies A, B, C D and E. Performance will be satisfactory if the projects assigned are consistent the project guidelines and specifications.
- 2. Given the guidelines and demonstration by the instructor, the student will execute all four basic hair-braiding projects in compliance with course competency F. Performance will be satisfactory if the project is consistent with the project guidelines and specifications.
- 3. Given the guidelines and demonstration by the instructor, the student will section, block, wrap and process the permanent wave projects assigned in compliance with course competencies G and H. Performance will be satisfactory if the projects are consistent with the guidelines and specifications of the project.

Given the guidelines and demonstration by the instructor, the student will execute the assigned hair sculpting and hair design projects using the design principles of form, texture and color in compliance with course competencies I and J. Performance will be satisfactory if the projects are consistent with the project guidelines, use of design principles and specifications of each project.

Instructor Information

Check with individual instructor for office hours information and for specific information pertinent to your class.
Cosmetology Program department chair: hilda.sustaita@hccs.edu
713-718-6146

Textbook Information

Salon Fundamentals Textbook and Workbook; Pivot Point International
The Scientific Approach to Hair Sculpture-Ladies; Pivot Point International
The Scientific Approach to Hair Sculpture-Men's; Pivot Point International
The Scientific Approach to Perm Design; Pivot Point International

Lab Requirements (if any)

Students in this course are expected to participate fully in and complete all the lab exercises assigned to them. They are to read and follow instructions carefully especially in relation to safety and sanitation precautions. **Failure to complete lab assignments will result in a reduction of semester grade.**

DRESS CODE:

Students in the cosmetology program are expected to be self-motivated individuals and to stay on task at all times. Students must be dressed professionally and appropriately in accordance with the department dress code and must wear a lab coat at all times. **Students who are not dressed in the proper uniform will not be allowed to clock in.**

Students with Disabilities

"Any student with a documented disability (e.g. physical, learning, psychiatric, vision, hearing, etc.) who needs to arrange reasonable accommodations must contact the Disability Services Office at the respective College at the beginning of each semester. Faculty are authorized to provide only the accommodations requested by the Disability Support Services Office."

If you have any questions, please contact Disability Counselor at your college or Donna Price at 713/718-5165.



Academic Honesty

Students are responsible for conducting themselves with honor and integrity in fulfilling course requirements. Penalties and/or disciplinary proceedings may be initiated by College System officials against a student accused of scholastic dishonesty.

"Scholastic dishonesty" includes, but is not limited to, cheating on a test, plagiarism, and collusion.

"Cheating" on a test includes:

Copying from another student's test paper; Using materials during a test that are not authorized by the person giving the test; Collaborating with another student during a test without authority; Knowingly using, buying, selling, stealing, ransporting, or soliciting in whole or part the contents of an unadministered test; Bribing another person to obtain a test that is to be administered.

Attendance and Withdrawal Policies

You may be dropped from a course after accumulating absences in excess of 12.5 percent of the total hours of instruction (lecture and lab). For example:

For a three credit-hour lecture class meeting three hours per week (48 hours of instruction), you can be dropped after six hours of absence. For a four credit-hour lecture/lab course meeting six hours per week (96 hours of instruction), you can be dropped after 12 hours of absence.

Departments and programs governed by accreditation or certification standards may have different attendance policies. Administrative drops are at the discretion of the instructor. Failure to withdraw officially may result in a grade of F in the course.

Course Requirements and Grading Policy

ASSESSMENT OF STUDENT COMPETENCIES:

- A. Practical examinations
- B. Written Examinations
- C. Weekly progress achievement charts
- D. Individual or group class projects
- E. Situational observation by instructor (i.e. attendance, ethics Conduct, and attitudes).

Students will be required to prepare a portfolio of daily lessons and projects. A research topic will be assigned and a research paper of no less than 3 double- spaced typed pages will be due. This paper will be presented orally in the class as well. Unit exams will be done at the end of each unit of the textbook.

GRADE DETERMINATION:

Unit Exams	25%
Skill Objectives	25%
Special Assignments	10%
Mid Semester	10%
Attendance	10%
Professionalism	10%
Final Exam	10%
Total	100%

GRADE RANGE:

A	(90-99/Excellent)	4
B	(80-89/Good)	3
C	(70-79/Fair)	2
D	(60-69/Passing)	1
F	(Failing)	0

IP	(In progress)	0
W	(Withdrawn)	0
I	(Incomplete)	0

Testing

Check with your instructor for this specific class.

Make-up policy

There will be no make-up for missed unit exams. Make-up for a missed mid-term or final test will be permitted only if the student informs the instructor in advance. The student must make arrangements to take the missed test no later than 3 days after the original test date. It should be understood that the make-up test will not be the same as the test given to the rest of the student body.

Projects, Assignments, Portfolios, Service Learning, Internships, etc.

Check with your instructor for this specific class.

Course Content

Content of this course includes the following:

- A. Hair services
 - 1. Trichology
 - 2. Draping, shampooing and scalp massage
 - 3. Design Decisions
 - 4. Hair Sculpting/ solid form
 - 5. Hairstyling Theory
- B. Chemical Texturizing/Perming
- C. Nail Theory
 - 1. Natural Nail Care
 - 2. Basic manicure
 - 3. Infection Control and Safety

Course Calendar with Reading Assignments

Course calendar and outline to be provided by each individual instructor the first day of class.

Other Student Information (clubs, tutoring, web resources, etc.)

Texas Cosmetology Commission web site: <http://www.txcc.state.tx.us>

Related web sites:

<http://www.pivot-point.com>

<http://www.changeslive.com>

<http://www.hairboutique.com>

<http://www.clairol.com>

<http://www.redken.com/>

<https://www.vipsalon.com>

